

# DEMAREST BOARD OF EDUCATION

## AGENDA – REGULAR MEETING

May 29, 2012

7:30 P.M.

### I. OPENING

A. Meeting called to order.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing three newspapers: The Record, The Press Journal and The Suburbanite.

C. Flag Salute.

D. Roll Call: Galtieri, Geisenheimer, Geller, Majeski, Molina, Woods and Holzberg.

E. Move to accept the minutes of the Regular Meeting – April 17, 2012

*Moved by:*

*Seconded:*

*Action (v):*

F. Review of correspondence.

### II. BOARD PRESIDENT'S REPORT

### III. SUPERINTENDENT'S REPORT

### IV. REVIEW OF AGENDA

A. Board members review the items.

B. Move to open the meeting to public discussion limited to agenda items.

*Moved by:*

*Seconded:*

*Action (v):*

C. Public discussion.

D. Move to close the meeting to public discussion.

*Moved by:*

*Seconded:*

*Action (v):*









V. ACTIONS (Continued)

C. Support Services – Staffing (Continued)

5. Move to award tenure and a Memorandum of Agreement to Michelle Terzini-Hollar, Supervisor of Child Study Team/School Psychologist, for the 2012/2013 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*  
 Action (RC): G Gei Gel Maj M W H

6. Move to approve Marianne Bolduc as the District Lunchroom Coordinator for the 2012/2013 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*  
 Action (RC): G Gei Gel Maj M W H

7. Move to approve Kathleen Coppa, RN, as the in-district Health Aide at an hourly rate of \$26 (not to exceed 2½ hours daily) for the 2012/2013 school year, as recommended by the Chief School Administrator.

Moved by: *Seconded:*  
 Action (RC): G Gei Gel Maj M W H

8. Move to approve the following Teacher Assistants for the 2012/ 2013 school year (not to exceed 25 hours weekly), as recommended by the Chief School Administrator:

Kathleen Coppa, Step 9 (CRS)                      Miriam Koopaethes, Step 5 (LLE)

Moved by: *Seconded:*  
 Action (RC): G Gei Gel Maj M W H

9. Move to award contracts to the following Lunch/Playground Aides according to the Aides Hourly Guide for the 2012/2013 school year, as recommended by the Chief School Administrator:

<u>County Road School</u>	<u>Luther Lee Emerson School</u>	<u>Demarest Middle School</u>
Josephine Della Fave, Step 21	Marilyn Stankiewicz, Step 14	Leilani Belington, Step 5
Anna Martin, Step 10		Catherine Ciccimarra, Step 7
		Margaret Cioffi, Step 8
		Mary Jean Dresher, Step 21
		Jo Anna Martin, Step 13

Moved by: *Seconded:*  
 Action (RC): G Gei Gel Maj M W H

10. Move to approve the following summer custodians, as recommended by the Chief School Administrator:

Kevin Sahraic                                      May 30, 2012 – August 17, 2012  
 Ali Zigami    May 30, 2012 – August 15, 2012

Moved by: *Seconded:*  
 Action (RC): G Gei Gel Maj M W H

V. ACTIONS (Continued)

**D. Support Services – Board of Education**

1. Move to confirm the Demarest PTO/5K Committee request to use the All Purpose Room at Luther Lee Emerson School for a pasta dinner prior to the 5K Race on Saturday, May 19, 2012 from 4:00 – 8:00 p.m., as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel Maj M W H

2. Move to direct LAN Associates to update the District Five-Year Facility Plan to include air conditioning in the Luther Lee Emerson School gymnasium, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel Maj M W H

3. Move to award Contract No. 20, Air Conditioning Project at Luther Lee Emerson School to Teo Technologies Inc. as a result of the May 24, 2012 bid for the Base bid (\$62,800), Alternate 1 (\$19,400), Alternate 2 (\$31,000), Alternate 3 (\$5,500) and Alternate 4 (\$6,200) for a total cost of \$124,900 (as on file in the Board of Education office), as recommended by LAN Associates and the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel Maj M W H

4. Move to authorize LAN Associates to complete a Demographic Assessment utilizing a Cohort Survival Method to project for future enrollment at a fee of \$1900, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel Maj M W H

5. Move to approve the St. Joseph's Enrichment/BSM request to use the Demarest Middle School field on Mondays, Tuesdays and Thursdays (12:45 – 2:45 p.m.) beginning July 9, 2012 through August 16, 2012 and on Mondays and Thursdays (5:45 – 7:45 p.m.) and Saturdays (9:30 – 11:30 a.m.) beginning June 23, 2012 through August 30, 2012, for the agreed upon fee of \$1,920, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel Maj M W H

6. Move to approve the Classroom Rental Agreement with Northern Valley Regional High School District in the amount of \$30,000 per classroom and \$50,000 for educational services for the 2012/2013 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel Maj M W H

7. Move to approve the Technology Shared Services Agreement with Northern Valley Regional High School District in the amount of \$40,500 to provide services three (3) days per week for the 2012/2013 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel Maj M W H

V. ACTIONS (Continued)

**D. Support Services – Board of Education (Continued)**

8. Move to approve an agreement with Genesis Educational Services for the Student Information System for the 2012/2013 school year, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel Maj M W H

9. Move to approve the following resolution:

**APPROVAL OF LEGAL DEPOSITORIES – BANK FOR DEPOSITS/WITHDRAWALS**

**BE IT RESOLVED** that the Demarest Board of Education authorizes the Business Administrator to invest school district funds within statutory limitations.

**BE IT FURTHER RESOLVED** that the Demarest Board of Education approves the district’s participation in the Bergen County Banking Consortium (BCBANC) from July 1<sup>st</sup>, 2012 through June 30<sup>th</sup>, 2013 and authorizes the School Business Administrator to serve as a trustee.

**BE IT FURTHER RESOLVED** that the Demarest Board of Education designates Capital One as the bank for deposits and withdrawals for the Warrant Account, Payroll Account, Payroll Agency Account, Unemployment Account, Capital Reserve Account, Student Activities Account, and Athletics Student Activities Account and approves Capital One, from July 1<sup>st</sup>, 2012 through June 30<sup>th</sup>, 2013.

**BE IT FURTHER RESOLVED** that the Demarest Board of Education approves the designated signatures on the above accounts as outlined at the Annual Reorganization Meeting, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel Maj M W H

**E. Support Services –Fiscal Management**

1. Move to confirm the April 16<sup>th</sup> – 30<sup>th</sup>, 2012 payroll in the amount of \$304,857.90.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel Maj M W H

2. Move to confirm the May 1<sup>st</sup> – 15<sup>th</sup>, 2012 payroll in the amount of \$334,589.46.

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel Maj M W H

3. Move to approve the April 2012 bills in the amount of \$552,375.46, as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$494,929.16
12 Capital Outlay Funds	43,095.00
20 Special Revenue Funds	14,351.30

*Moved by:* *Seconded:*  
*Action (RC):* G Gei Gel Maj M W H





V. ACTIONS (Continued)

F. Other

- 1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, June 12, 2012 at 7:00 p.m. to discuss negotiations, personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

Moved by:

Seconded:

Action (v):

- 2. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, June 19, 2012 at 7:00 p.m. to discuss negotiations, personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

Moved by:

Seconded:

Action (v):

VI. REPORTS

VII. PUBLIC DISCUSSION

- A. Move to open the meeting to public discussion.

Moved by:

Seconded:

Action (v):

- B. Move to close the meeting to public discussion.

Moved by:

Seconded:

Action (v):

VIII. EXECUTIVE SESSION (IF NEEDED)

- A. Move to reenter the Executive Session (if needed) to discuss negotiations, personnel and/or legal matters.

Moved by:

Seconded:

Action (v):

- B. Move to close the Executive Session and reenter the public session.

Moved by:

Seconded:

Action (v):

IX. ADJOURNMENT

- A. Move to adjourn at \_\_\_\_\_ P.M.

Moved by:

Seconded:

Action (v):

